



Process for becoming an HVIP-Eligible Dealer

- 1) Read through the [Implementation Manual](#), and a [breakdown of FY18-19 changes](#) to the program. Please note any questions that you come up with.
- 2) Review the [HVIP Process Summary Guide](#), a summary of the voucher submission and redemption process.
- 3) Once you have familiarized yourself with the above documents [print and fill out this application](#), scan and email it to me, then physically mail it, along with a W9, to:

ATTN: JOEY VOLLMER HVIP
CALSTART, Inc
48 S. Chester Ave
Pasadena, CA 91106

- 4) Take [this quiz](#) and pass it with a score of 100%.
- 5) A VPC login will be generated and shared with the new HVIP dealer once the following has been submitted:
 - a. A scanned copy of the dealer registration application along with a W9
 - b. Confirmation that the dealer-applicant has passed the quiz with a score of 100%

HVIP Dealer Certification questions?
Contact: Joey Vollmer – JVollmer@CALSTART.org